



# Application for fee reduction/scholarship

## for full-time study programmes at EBS Universität

The same deadline applies to the fee-reduction/scholarship application as to the application for the entrance test. Please send the application for a fee reduction/scholarship by e-mail at: [scholarship@ebs.edu](mailto:scholarship@ebs.edu)

Last name: \_\_\_\_\_

First name: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

Study programme: \_\_\_\_\_

Start of studies: \_\_\_\_\_

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With this application, I am applying for a fee reduction or scholarship to study full-time at the EBS Universität für Wirtschaft und Recht. I am aware that a fee reduction or scholarship can only be granted with regard to tuition fees and that the fee reduction or scholarship will not be disbursed.

**I hereby apply for the following tuition fee reduction or scholarship (I may only select one option):**

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**Family discount of 10%**

Tuition fee reduction of 10% per semester for family members who study at EBS at the same time within the standard period of study and pay tuition fees in full.



*Please enter the name and matriculation number of the family member:*

\_\_\_\_\_

**Loyalty bonus of 15%**

Tuition fees are reduced by 15% per semester for the duration of the standard period of study for the Master of Science programme at EBS Business School for students who have already successfully completed a Bachelor's degree in business administration at EBS Business School or a first degree in law at EBS Law School or a Bachelor's degree at one of SRH universities.



*Please enclose the relevant Bachelor's degree certificate or the current semester report with this application.*

**Alumni reduction of 1,000 euros per semester**

The alumni discount provides for a reduction in semester fees of 1,000 euros per semester. The fee reduction is offered to children (i.e. biological children as well as stepchildren and adopted children) of graduates of EBS Universität and is valid for the standard period of study of the respective study programme.



*Please enclose proof of the EBS graduate's degree with this application.*

**EBS Scholarship**

An EBS Scholarship is intended to give particularly talented applicants the opportunity to complete a Bachelor's, Master's or Law degree at EBS Universität. An additional selection criterion is the financial need of the applicant or any dependants of the applicant.



*Please enclose proof of the EBS graduate's degree with this application.*

- / *Information about your own financial circumstances or those of any dependants of the applicant in the form of an income tax statement for the last two years and salary statement for the last two months*
- / *One-page letter of motivation in German or English*
- / *Curriculum vitae in tabular form*
- / *Only for applications for the Bachelor and Law study programme: Copy of the first school-leaving certificate to obtain the general qualification for university entrance (Allgemeine Hochschulreife) or overview of grades for the last two school semesters*
- / *Only for application for a Master's/MBA programme: Copy of the final certificate from the Bachelor's programme and, if applicable, proof of English proficiency (TOEFL, IELTS etc., not older than two years) and proof of a current GMAT, GRE or EBS degree, if already available (not older than five years)*



### **HEUER Scholarship**

The HEUER Scholarship is specifically aimed at applicants for the Master in Real Estate (120 ECTS) and is the result of a cooperation between EBS University and HEUER Dialog Networks. The HEUER Scholarship aims to support and encourage emerging talent in the Real Estate sector who have the will, ambition and determination to excel. We would like to invite all those who have demonstrated their academic excellence or achievements in the field of Real Estate / Planning and Construction.



*Please enclose proof of the EBS graduate's degree with this application.*

- / *Information about your own financial circumstances or those of any dependants of the applicant in the form of an income tax statement for the last two years and salary statement for the last two months*
- / *One-page letter of motivation in German or English. Describe how your professional background (e.g. engineering, architecture, urban and regional planning, geography, economics) provides a unique advantage in the real estate industry. Highlight specific skills or areas of knowledge and explain how a Master in Real Estate at EBS University will further enhance your skills and prepare you for leadership roles in the industry. Explain how the HEUER Scholarship will support your transition and growth in the field and enable you to make a significant contribution to real estate development and management.*
- / *Tabular resume*
- / *Copy of the final certificate of the Bachelor's degree and, if applicable, proof of English (Toefl, IELTS)*

## **Guidelines for awarding fee reduction/scholarship**

- (1) An EBS fee reduction or scholarship serves to provide financial support for university-related education and further education. The purpose of granting a fee reduction or scholarship is intended to give selected students the opportunity to study at EBS. As a rule, applications for tuition fee reduction or a scholarship are to be submitted prior to starting studies. If a fee reduction or scholarship is granted, it includes a percentage reduction of the tuition fees in accordance with the applicable study regulations for the duration of the enrolment at EBS, but at most until the end of the standard period of study of the respective degree programme. Payment in the form of money is excluded.
- (2) There is no legal entitlement to the granting of a fee reduction or scholarship.
- (3) The EBS committee responsible for awarding fee reductions or scholarships will review the complete application for a fee reduction or scholarship submitted by applicants and make its decision on the basis of the multiple-eye principle.
- (4) Only one fee reduction or scholarship can be granted at a time. A combination of two or more fee reductions or a scholarship is excluded.
- (5) The student who is granted a fee reduction or a scholarship is subject to the obligation to cooperate and to immediately report all circumstances relevant to the granting of the fee reduction or scholarship.



(6) If the scholarship holder cancels the degree course, the funding received must be reimbursed to EBS. If the student terminates the study contract without good cause, or if the university terminates the study contract for good cause, the scholarship or fee reduction payments granted up to the time of resulting deregistration are due for repayment at that time. Should this mean unreasonable hardship for the student for personal or financial reasons, the university will, at its reasonable discretion, determine a repayment plan for the scholarship or fee reductions granted, which shall take into account the student's personal and financial capacity as well as the reasons for de-registration, especially according to that sphere they come from, and shall, in particular, include a partial waiver for personal hardship cases or an instalment payment corresponding to the duration of studies completed.

(7) In the case of pregnancy and childbirth, a fee reduction or scholarship will continue to be granted analogous to the protection periods under the Maternity Protection Act.

(8) In the event of a leave of absence, the decision on the scholarship or fee reduction shall remain in force, but the granting is suspended for the period of leave of absence.

(9) The granting of a fee reduction of scholarship may also be withdrawn in whole or in part, even retroactively, if it was based on false facts or inaccurate information.

(10) The approval of a fee reduction or scholarship will be revoked at the end of the month in which the student terminates or interrupts his or her studies, leaves EBS or changes the degree course, or if the eligibility requirements no longer apply, for whatever reason.

(11) If a student has received benefits without legal grounds, EBS is entitled to repayment. The repayment claim exists irrespective of whether the funding amount has already been used or expended in whole or in part.

(12) The applicant agrees to the collection, storage and processing of the required personal data for the purpose of selection and administration of the respective fee reduction or scholarship. This may include data on the intended degree, previous education, subject, number of semesters, funding already received, award of BAföG grants and data that is absolutely necessary for assessing suitability as part of the selection decision.

(13) In all other respects, the statutory data protection provisions shall apply.



## Declaration of commitment

I certify that the information and documents I have provided are complete and truthful in all respects. I further confirm that I have also applied for the following scholarships and/or study funding possibilities:

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I have read and taken note of the guidelines for awarding fee reduction/scholarships.

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Place, date                      Signature of applicant

*For minors, the signature of a legal guardian is also required:*

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Place, date                      Signature of *both* legal guardians

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Place, date                      Signature of single legal guardian